Proposal

PROJECT DESCRIPTION

BACKGROUND INFORMATION/STATEMENT OF PROBLEM

PROJECT DETAIL
Goals and Objectives

Goal #1 - To

Objective #1.1 - To provide
Objective #1.2 - To assist
Objective #1.3 - To

Goal #2 -

Objective #2.1 –
Objective #2.2 –
Objective #2.3 –
Objective #2.4 -

Clientele

There are two different clientele groups for this project.

The first, and primary, clientele .........This clientele group is represented in the project objectives for Goal #1.

The second clientele group....... This clientele group is represented in the project objectives for Goal #2.

Both clientele groups are important and essential components of this project.

Methods

The primary methods for achieving the goals and objectives of the Project will be:

Staff/Administration

The Project will employ xxxxxx full-time and xxxxxx part time staff.

- Position 1 (full time)-
- Position 2 (full time)-
- Position 3 (full time) –
- Position 4 (part time) –
- Position 5 (part time) –
- Position 6 (part time) -
- Governing Board –

AVAILABLE RESOURCES
• Building –
• Meeting/Training Room and Office –
• Volunteer Services –
• Equipment –
• Transport –
• Technical Expertise –

NEEDED RESOURCES
• Personnel -
• Facilities -
• Equipment -
  Photocopier
  Chairs and desks for xxxx offices
  Computers and printers
• Supplies - Stationery
• Budget -

  Year 1
  • Personnel
  • Development/Production
  • Advertising/Promotion
  • Evaluation
    YEAR ONE TOTAL

  Year 2 -
    YEAR TWO TOTAL

  Year 3 -
    YEAR THREE TOTAL